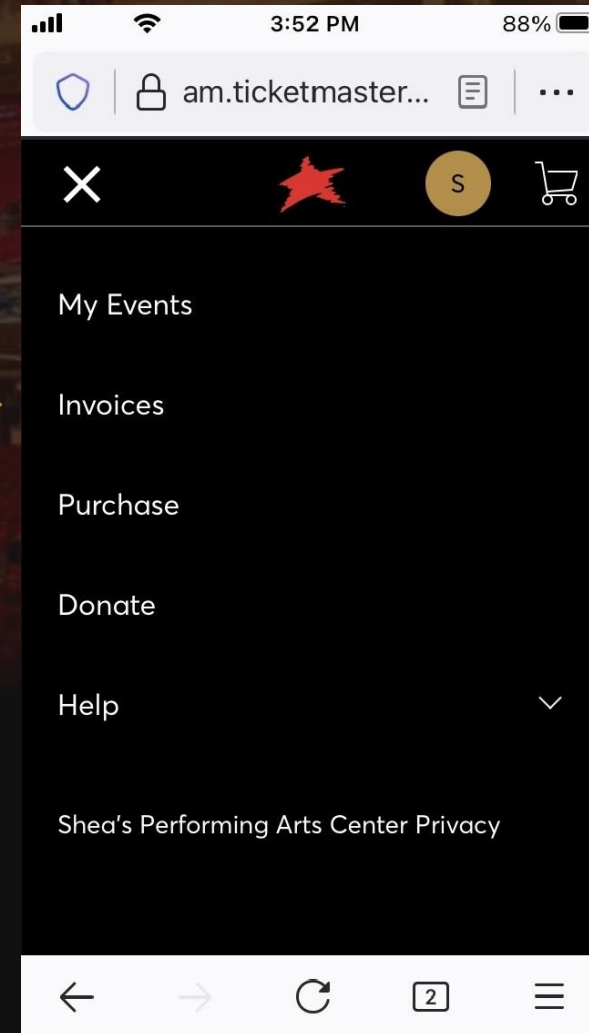


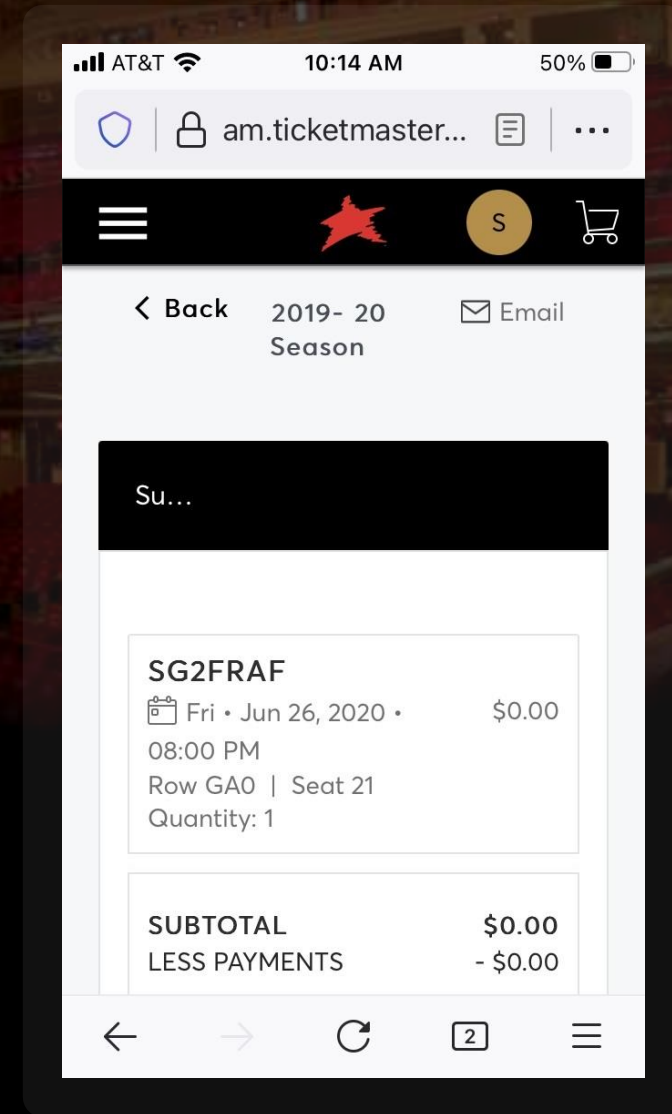
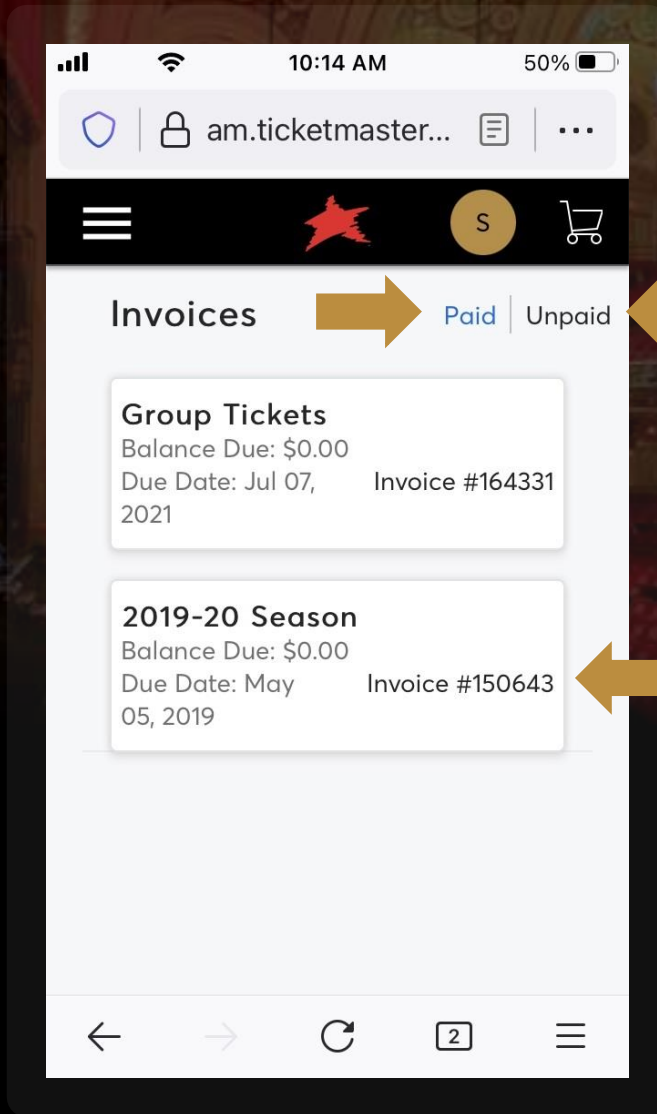
Invoices
In Your MY SHEA'S Account
On Your Mobile (Internet Browser)



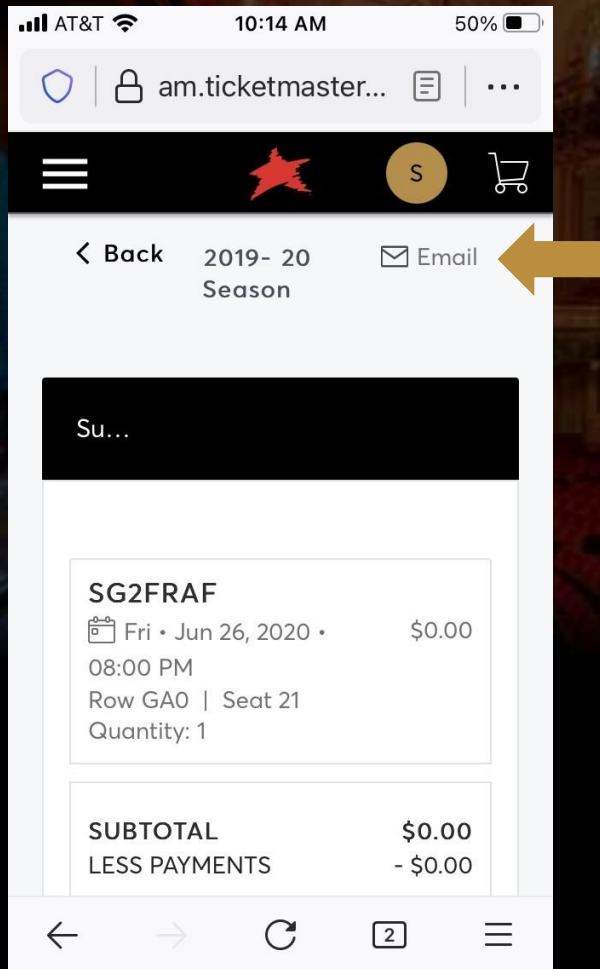
1. Click the **Menu** icon in the upper-left corner.



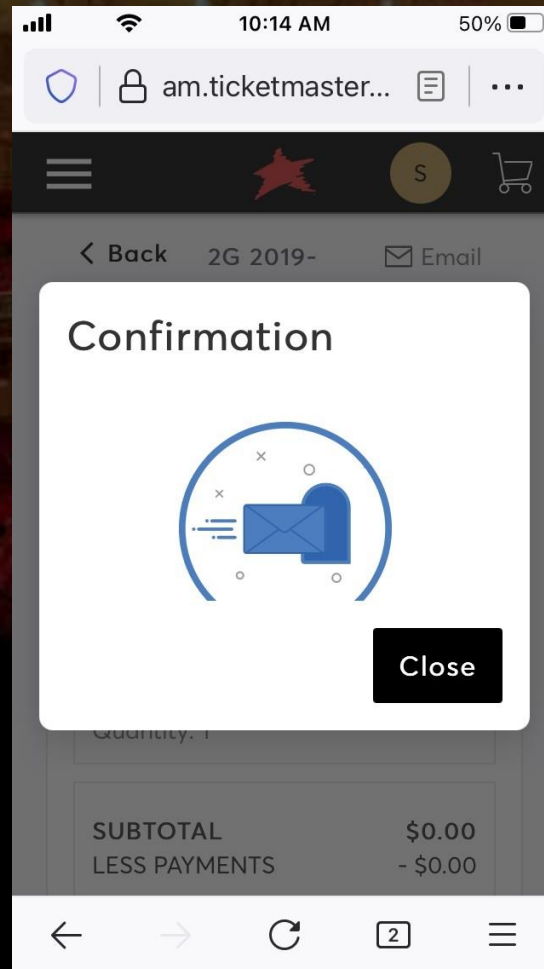
2. From the drop-down menu, select **Invoices**.



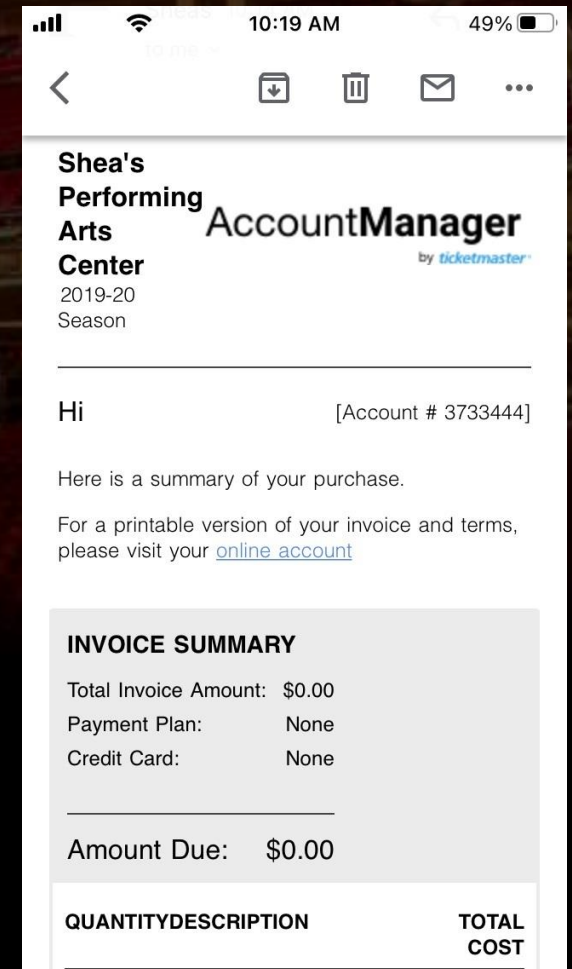
3. Select an invoice, sorted by **Paid** and **Unpaid** invoices.



4. If you'd like to email a copy of your invoice, click the **Email** button in the upper-right corner.



5. The invoice will be automatically emailed to the account holder's log-in.



HOW TO:



Buy Tickets



Exchange Tickets



Transfer Tickets



View Barcode

FAQ:

① I don't see an invoice in my account.

Invoices have to be created before they can be viewed in MY SHEA'S Account. [Contact the Shea's Box Office](#) if you believe you should have an invoice showing in your account.

② What methods of payment are accepted?

The MY SHEA'S Account accepts Visa, Mastercard, American Express, and Discover cards. If you would like to put a check or another payment type towards your amount due, please [contact the Shea's Box Office](#).

③ Can I set up a payment plan?

Currently, payment plans are only offered for our season subscription plans. For our [groups](#), we do offer split payment options. If you need assistance with a payment, please [contact the Shea's Box Office](#).

④ How do I email the invoice to someone else?

The invoice is automatically emailed to the account holder. But you are welcome to forward the email or to download the .pdf file and email it as an attachment.

⑤ Should I see an invoice for all shows?

Invoices are primarily used for instances of unpaid tickets in an account such as pre-populating season renewals for our subscribers to easily renew their seats for a new season, and for our group sales.